GREEN Charter School Board Meeting Minutes
Thursday June 16th, 2022 6:00 pm
Chair: Vince Atkinson
Location: GREEN Charter Spartanburg & Virtual

Attendance Summary

Board Members	Present/Absent
Vincent Atkinson	Present
Imtiaz Haque	Present via Zoom
Mandy Townes	Present
Laurel Wiles	Present
Trishka Hornbeck	Present
Katherine Ponder	Absent (Voting Proxy Given to Ms Hornbeck)
Keelah Truesdale	Present at 6:28

Executive Director

Tom Cronin	Present

Agenda

1. **Welcome/Opening Remarks** - Meeting started at 6:02 pm. Mr Atkinson welcomes everyone and thanks all stakeholders.

2. **Public Comments (limited to three minutes per speaker, 30 minutes in total)** - Mr Atkinson notes that we have one speaker:
    - Marion Briggs - Mrs Briggs has concern from several parents and would like to form a coalition with GREEN Charter in reference to the safety of all of the children.

3. **Approval of June 16th Agenda** - Ms Townes states that we need to approve the Agenda for tonight's meeting.
    - Motion to approve: Ms Townes
    - Second: Mr Atkinson

- Vote: **5-0 (Passes) without Mrs Wiles' vote**

4. **Approval of minutes from April 14th Meeting -**
   - Motion to approve April Minutes: Ms Townes
   - Second: Dr Haque
   - Vote: **6-0 (Passes)**

5. **GREEN Teacher of the Year Recognition** - Mr Rollins turns the floor over to the school Principals who introduce their school's Teacher of the Year
   - Spartanburg - Jennifer Lewis
   - Greenville Lower Campus - Kate Weaver
   - Greenville Upper Campus - Timothy Watts
   - Midlands - Abigail Hamner
   - Lowcountry - Valerie LeMacks

6. **Executive Session -**
   - Motion to move into Executive Session: Ms Townes
   - Vote: **6-0 (Passes)**

Into Executive Session 6:28 pm

- Motion to leave Executive Session: Ms Townes
- Seconded: Dr. Haque
- Vote: **6-0 (Passes)**

Back Into Public Session 6:48 pm

7. **Approval of any items from Executive Session** - None

8. **Executive Director Update** - Ms Townes turns the floor over to Mr Cronin.
   - a) Enrollment Update- As of Monday, Mr Cronin states that there are about 2500 students accepted and 600 pending. At this time, over 1900 have completed the process.
   - b) Legislative Update - Mr Cronin notes that the stand out point of this update is that we will move away from a proviso and a budgeted line item for charter school enrollment. Instead of a cap given to charters, we can now grow as desired.
   - c) GUHS Project Update (Chase Willingham) - OSF overhead inspection was done on 6/16 and we passed. Final inspection is scheduled for July 20th. All drywall, ceiling grid, and overhead lighting is finished. Most of the painting is complete and most of the classrooms are carpeted. Now finishing access controls, sidewalks, landscaping, parking lot, etc to get ready for school. The

budget has been maintained with some reasonable change orders. We should be finished under budget.

- Dr Haque asks if change orders were initiated due to design issues on our part or construction problems.
- Mr Willingham notes that some steel bracing was needed that was not originally designed and also that the firewall needed to be adjusted to pass the inspection. There wasn't any plan for wireless access in the building, so this was added after the fact.

- d) 2021-2022 Adjusted Budget - Approval Requested- This budget was discussed with the finance committee. Ms Taylor (Director of Finance) requested that this budget be voted on as it was what was in place when she arrived.
  - Dr Haque requests clarification on construction change in fund balance.
  - Mr Cronin states the change is the move of monies out of the construction project operating budget this fiscal year.
  - More explanation will be coming in the next few years on these budgets per Mr Cronin.
  - Dr Haque would like to see what planning is taking place to enhance the academic studies for the students in the future.
    - Motion to approve the FY22 Adjusted Budget: Mr Atkinson
    - Second: Ms Hornbeck
    - Vote: **7-0 (Passes)**
- e) 2022-2023 Proposed Budget - Approval Requested - Mr Cronin states this budget was discussed with the finance committee. Compensation for our staff has also been taken into consideration with each campus. Salaries across GREEN Schools are at least 95% or greater than their regional counterparts.
  - Dr Haque states that the revenue expenses have changed significantly for the Lowcountry. He asks what the driver of that negative change is.
  - Mr Cronin states that primarily this is due to enrollment. The goal is still to attempt to move towards 300 students, but we didn't want to propose a budget that may be unreasonable.
  - Dr Haque asks what are the purchase services listed.
  - Mr Cronin states that is a range of things that are contracted services: HVAC, Psychology services, janitorial, etc.
  - Dr Haque asks what the student to staff ratio represents.
  - Mr Cronin states that this is the ratio to the entire staff.
  - Ms Townes thanks Gretchen Taylor and Dawn DeBoer on behalf of the Finance Committee. Additionally, she thanks Tom Cronin for putting this team together.
    - Motion to accept and approve the Proposed Budget for school year 22-23: Ms Townes
    - Second: Ms Hornbeck
    - Vote: **6-0 (Passes) without Ms Truesdale's vote**

9. **Adjournment** - Mr Atkinson thanks everyone for their commitment and presence.
    - Move to adjourn: Dr Haque

Meeting Adjourned 7:34 pm

Signed and Dated:

(Board Chairperson) (Date) 11/8/2022

(Board Secretary) (Date) 10/27/22