

**GREEN Charter School Special Board Meeting Minutes**  
**Tuesday May 18th 5:30pm**  
**Chair: Chetan Vora**  
**Location: Virtual via Zoom**

Attendance Summary

Board Members	Present / Absent
Abdulbasit Aydin	Present via Zoom - joined at 5:39pm
Imtiaz Haque	Present via Zoom - joined at 5:44pm
Chetan Vora	Present via Zoom
Mandy Townes	Present via Zoom
Laurel Wiles	Present via Zoom
Vincent Atkinson	Present via Zoom - joined at 5:47pm
Chris Johnson	Present via Zoom

Executive Director

Ozan Sipahioglu	Present via Zoom
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CFO

Alkan Cevik	Present via Zoom
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**AGENDA**

1. Welcome / Opening Remarks - started at 5:37pm with a quorum of 4 members (Vora, Townes, Wiles and Johnson)
2. Public Comments
  - J. Ellis spoke in support of current Midlands principal
  - C. Landry spoke in support of current Midlands principal

(Aydin and Haque joined meeting during public comments)
3. Approval of agenda
  - Motion: Johnson
  - 2nd: Wiles
  - Vote was: 6-0 (PASSES)

(Atkinson joined meeting)

4. Approval of minutes from 4/22/2021 special meeting and 4/29/2021 board workshop
  - April 22 2021 minutes:
    - Aydin requested corrections and corrections were made at his direction
    - Motion: Townes
    - 2nd: Johnson
    - Vote was: 7-0 (**PASSES**)
  - April 29 2021 minutes:
    - Haque recused himself because he was not present for workshop
    - Motion: Johnson
    - 2nd: Wiles
    - Vote was: 6-0 (**PASSES**)
5. Approval of GREEN Lowcountry Campus Calendar
  - Presented by Mr. Oz
  - Motion: Haque
  - Second: Townes
  - Vora opens discussion
  - Vote was 7-0 (**PASSES**)
6. Approval of Course Import Template for Green Lowcountry
  - Presented by Mr. Oz - This is for PowerSchool
  - Motion: Johnson
  - Second: Haque
  - Vote was 7-0 (**PASSES**)
7. Review and Approval of Salary Scale for 2021-22
  - Presented by Mr. Cevik - This is as requested by the board at earlier meeting. Added columns in scale for Bachelor's =18 and Master's + 30. Personnel committee involved and will have future meetings with CFO to discuss budget and teacher salaries.
  - Motion: Haque
  - Second: Atkinson
  - Vote was 7-0 (**PASSES**)
8. Approval of GREEN Lowcountry Auditor Proposal
  - Presented by Mr. Cevik - Information shared with board. Martin Smith and Co CPA for 3 years (2021-2023). The firm is one we already have working relationship with. This is required by district. Discussion followed about current audit practices.
  - Motion: Townes
  - Second: Johnson
  - Vote was 7-0 (**PASSES**)
9. Approval of Five Forks Campus Architect
  - Presented by Mr. Cevik - Information shared with board on qualifications of all 3 firms and recommendation. Taylor Smith, project manager of GREEN lowcountry provided information about SGA firm used in Charleston. Discussion followed about asking all 3 firms to negotiate with CFO and ED prior to final choice.
  - Motion for CFO/ED to get proposals from all 3 firms and report back to board: Haque
  - Second: Johnson
  - Vote was 7-0 (**PASSES**)
10. Approval of a Resolution to modify certain provisions of the GREEN Charter Schools Procurement Policy and Procedures
  - Presented by Mr. Cevik - changes to procurement policy to make exemptions for professional services. Worked with school's attorneys to draft changes. Purpose of this is to expedite and give flexibility for exceptional cases without delays.
  - Motion: Haque

- Second: Townes
  - Vora opens discussion. Discussion follows on reasons for making changes and board decided to make changes to the language of the statement to add that 2/3 of board must vote for exemptions.
  - Vote was 7-0 (**PASSES**)
- 11. Presentation on Finance and Refinance terms by CFO
  - Presented by Mr. Cevik - CFO makes presentation on current finances and recommends refinancing. Representatives from Zeigler Investment bank assist with presentation and answer questions from board members.
- 12. Approval of a Resolution to Authorize Greenville Renewable Energy Education Charter School or any affiliate, assignee or related party to proceed with due diligence activities related to the acquisition, construction, improvement, renovation and equipping of facilities; to designate CFO and Interim Executive Director to conduct such activities; to declare official intent with respect to tax-exempt bonds and to ratify all prior activities of such officers related to the same
  - Language changed to CFO and Interim Executive Director
  - Motion to Approve: Haque
  - Second: Wiles
  - Vote was 7-0 (**PASSES**)
- 13. Review of Financial Statements as of 3rd fiscal quarter for all GREEN Schools
  - Presented by Mr. Cevik - CFO makes presentation reviewing 3rd QTR Profit and Loss statements
- 14. Approval of 2021-2022 SY Projected Budgets for all GREEN Schools
  - Presented by Mr. Cevik - CFO makes presentation reviewing budget proposals for 2021-2022 SY
  - Motion to Approve: Townes
  - Second: Johnson
  - Vote was 7-0 (**PASSES**)

**5 minute break from 7:52pm to 7:57pm**

- 15. Executive Director Remarks
  - Presented by Mr. Cevik - gave current enrollment numbers for 2021-2022 SY and discussed workshops with educational leaders and principals for each campus
- 16. Approval of GREEN Lowcountry CSP P&I Grant Year 1 Budget
  - Presented by Mr. Cevik - CFO makes presentation about spending proposal for CSP P&I Grant Year 1 funds. Discussion follows about how CFO will negotiate with district approved vendors for use of funds to outfit campus.
  - Motion to Approve to allow CFO to work with district approved vendors to negotiate and implement CSP P&I Grant Year 1 budget: Haque
  - Second: Atkinson
  - Vote was 7-0 (**PASSES**)
- 17. CFO Remarks
  - CFO is hiring controller and has promoted a business manager.
- 18. Executive Session
  - Contractual matters related to review of Five Forks Charter Amendments and Five Forks Property Acquisition
  - Review addendum to resolution agreement on personnel matter
  - Update from Personnel Committee on personnel matters
    - Motion to move to ES: Townes
    - Second: Aydin

- Vote was 7-0 (**PASSES**)
  - Executive Session begins at 8:24pm
- Motion to end ES: Johnson
- Second: Townes
- Vote was 7-0 (**PASSES**)
  - Executive Session ends at 9:26pm

19. Approval of action items from executive session

- Approval of Addendum on Resolution agreement on Personnel Matter
  - Motion to Approve: Townes
  - Second: Atkinson
  - Vote was 7-0 (**PASSES**)

Chair remarks: Reminder about graduation on 5/21/2021 and about Spartanburg's International day and awards day on 5/25/2021

20. Adjournment.

- Motion to adjourn: Haque
- Second: Vora
- Vote was 7-0 (**PASSES**)

**Meeting adjourned at 9:33pm**

Signed and dated:

*Chetan Vora* 07/09/2021

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Board Chairperson

*Mandy Reeves Townes* 7/9/2021

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Board Secretary