

**GREEN Charter School Special Board Meeting Minutes**  
**Tuesday June 1st 5:30pm**  
**Chair: Chetan Vora**  
**Location: Spartanburg campus**

Attendance Summary

Board Members	Present / Absent
Abdulbasit Aydin	Present via Zoom
Imtiaz Haque	Absent
Chetan Vora	Present
Mandy Townes	Present
Laurel Wiles	Present via Zoom
Vincent Atkinson	Present
Chris Johnson	Present

Interim Executive Director

Ozan Sipahioglu	Present
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CFO

Alkan Cevik	Present
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**AGENDA**

1. Welcome / Opening Remarks
2. Public Comments

Representative from PAC spoke about wanting parents to have a voice and see movement on several items

3. Approval of Agenda
  - o Motion: Johnson
  - o Second: Atkinson
  - o Vote was 6-0 (**PASSES**)

#### 4. Second read on By-laws

Discussion opened on revision of by-law and a read through of changes commences:

- Discussion about number of seats that are per campus or per charter
- Clarification of Election committee
- Changes to minutes policy that adds a required signature from Chairman and Board Secretary and provide signed PDF copy to ED for posting on school website
- Discussion about overall time limit for public comments
- Discussion of Board Chair and Secretary to be added as joint signer of all checks
- Discussion of missing CFO description in by-laws and need to be added
- Discussion of hiring policy and whether it needs to be in by-laws
- Aydin suggests to approve and adopt today what is final and can amend in future sessions to add CFO duties, etc.

#### 5. Approve and Adopt By-Laws

- Motion to approve and adopt bylaws:: Johnson
- Second: Wiles
- Vora opens discussion
- Atkinson clarifies that changing vision to match charter
- Townes adds a thank you to Taylor Fulcher at SCPCSD for her help with these
- Vote was 6-0 (**PASSES**)

#### 6. Chair remarks:

- Mr. Vora states that Executive Director job posting has been posted to Indeed as well as LinkedIn and starting to get resumes from candidates.

#### 7. Approval of Architect for Five Forks acquisition

- Presented by Mr. Cevik - Three proposals ((LAI, Mussman and SGA) with dollar amounts have been provided to the board. Mr. Cevik goes over each proposal with cost and scope fo work.. Taylor Smith who is current project manager for Charleston campus build weighs in on relationship with SGA who is current architect of Charleston campus.
- Motion to approve SGA as architect for Five Forks campus: Johnson
- Second: Townes
- Vote was 6-0 (**PASSES**)

#### 8. Executive Session

- Motion to move to ES: Johnson
- Second: Townes
- Vote was 6-0 (**PASSES**)
- **Moved to Executive Session at 6:31pm**

Executive Session to discuss:Spartanburg building, traffic report, and K4, Review Five Forks, Greenville Charters ,Green Charter Schools Organizational Chart, and current Salary Scale and Administrative Support Team salary scale.

- **Motion to Leave Executive session: Johnson**

- **Second: Wiles**
- **Left Executive Session at 7:55pm**

9. Approval of items from Executive session

- Vora states that there is nothing to approve from Executive Session and states what was reviewed. Thanks parents for attending.

10. Adjournment

- Motion to adjourn: Johnson
- Second: Townes
- Vote was 6-0 (**PASSES**)

**Meeting adjourned at 7:58pm**

Signed and dated:

*Chetan Vora* 7/9/2021

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Board Chairperson

*Mandy Reeves Townes* 7/9/2021

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Board Secretary