

**GREEN Charter School Special Board Meeting Minutes**  
**Tuesday June 30th 5:30pm**  
**Chair: Chetan Vora**  
**Location: Greenville Upper campus**

Attendance Summary

Board Members	Present / Absent
Abdulbasit Aydin	Absent
Imtiaz Haque	Absent
Chetan Vora	Present
Mandy Townes	Present
Laurel Wiles	Present
Vincent Atkinson	Present
Chris Johnson	Present

Interim Executive Director

Ozan Sipahioglu	Present via Zoom
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CFO

Alkan Cevik	Present
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**AGENDA**

1. Welcome / Opening Remarks - Meeting began at 5:33pm
2. Public Comments

No public comments given at this time

3. Approval of Agenda
  - o Motion: Johnson
  - o Second: Wiles
  - o Vote was 5-0 (**PASSES**)

#### 4. Approval of minutes

- May 18th minutes
  - Motion to approve minutes:: Johnson
  - Second: Wiles
  - Vote was 5-0 (**PASSES**)
- June 1st minutes
  - Motion to approve minutes:: Johnson
  - Second: Wiles
  - Vote was 5-0 (**PASSES**)

#### 5. Update on Executive Director search from Personnel committee.

- Atkinson presented PowerPoint Presentation:  
Personnel committee has worked for the last 3 months on process. Personnel committee is chaired by Dr. Haque and members are Atkinson and Wiles. Process has been to identify applicants, quantify/qualify applicants and interview applicants. Position was posted on Indeed, LinkedIn and through word of mouth. There were over 80 applicants including internal applicants. Every document sent by a candidate was read, including resumes and cover letters. Listened to every voice response sent as well. Goal was to be as objective and open minded as possible throughout this process. Group was narrowed down to a phone interview list and each applicant on that list had a minimum of 1 hour phone interview. The list is being further narrowed down to a list of people to bring for on-site interviews and this process is ongoing. This is an open and connected process with admin staff, teachers and parents having the opportunity to meet with candidates. Please reach out to committee members if anyone would like to be included in these meetings. Candidates will also meet with all members of the board and the board will later meet to discuss and select the executive director. Thanks to Xavier Pearson and Mandy Townes for helping coordinate parent involvement and to Mrs. Isaacs for her help with the process.
- Vora - Thanks to Mr. Atkinson and the committee for all the hard work. Will post Mr. Atkinson's PowerPoint presentation along with the minutes.

#### 6. Update from the Board Secretary on progress made by the Board since April 2021

- Townes presented PowerPoint presentation. This will be repeated every 90 days to keep stakeholders informed of what we are working on for the school.
- 90 Day Board Update includes:
  - 4 new members being sworn in and new officers selected. Filled vacant seat with Mrs. Wiles.
  - Board has created new bylaws which was a large undertaking. Thanks to Taylor Fulcher at the District for all her help with getting the bylaws revised.
  - New salary scale for teaching staff to add columns for Bachelor's +18 and Master's + 30.
  - Created new organizational chart and restructuring including central office staff, human resources and subject coordinators.
  - Executive Director Search
  - Approved Budget for 2021-2022 SY and reviewed 3Q financial reports
  - Revised Midlands Charter

- Approved spending proposal for Lowcountry CSP P&I Grant Year 1
  - Approved purchase of Lower campus building
  - Approved bond refinancing for Upper, Midlands and new acquisitions
  - Approved settlement for confidential personnel matter
  - Still working on Lowcountry Campus opening in August
  - Still working on Five Forks charter and building acquisition. This is a very large project that we are excited to share with GREEN community as soon as the deal is finalized.
  - Thank you to all parents, teachers and staff for their continued support.
- Vora - This PowerPoint will also be posted to the website with the approved minutes in an effort to maintain transparency. We will repeat this presentation every 90 days and want feedback from stakeholders.

#### 7. CFO remarks:

- Biggest item now is bond closing and is on track. Moody presentation to 7/1 to get rating. Communicated to Five Forks seller about extension on closing. Lowcountry is progressing, approx 230 students enrolled at present. Occupancy date mid-July and furniture will be arriving mid-July. On track for opening. Next regular board meeting will review Q4 financials.
  - Taylor Smith (Project Manager for GREEN building projects) gave update on moving closing date and preliminary agreement for green space in front of building.

#### 8. Approval of amendment to By-laws.

- 2 amendments to the By-laws. 1) Adding CFO duties and 2) Adding Exception clause to board member conflict of interest policy to allow family members who are students to work for the school faculty in research positions, etc.
- Motion to approve CFO duties: Johnson
- Second: Wiles
- Vote was 5-0 (**PASSES**)
- Motion to approve exception clause: Atkinson
- Second: Townes
- Vote was 5-0 (**PASSES**)

#### 9. Executive Session

- Motion to move to ES: Wiles
- Second: Atkinson
- Vote was 5-0 (**PASSES**)
- **Moved to Executive Session at 6:13pm**

Executive Session to discuss: Review of Personnel Matter, Review of contractual matters related to Five Forks (Mauldin) Campus, Review of contractual matters related to Lower Campus, Review of contractual matters related to GC Selection of Mauldin Campus

- Motion to Leave Executive session: Townes
- Second: Johnson
- **Left Executive Session at 8:24pm**

10. Approval of items from Executive session

- Motion to allow CFO to negotiate price of Lower Campus purchase with buyer: Atkinson
- Second: Johnson
- Vote was 5-0 (**PASSES**)

Vora - Thanks parents who stayed throughout the meeting.

11. Adjournment

- Motion to adjourn: Johnson
- Second: Wiles
- Vote was 5-0 (**PASSES**)

**Meeting adjourned at 8:30pm**

Signed and dated:

*Chetan Vora* 07/26/2021

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Board Chairperson

*Mandy Reeves Townes* 8/1/2021

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Board Secretary