GCOM PVO General Meeting

4/29/2021 7:00pm via Zoom

Board Members:

• Denise Penney- President
• Elizabeth Schinke- Vice-President
• Kaela Cameron- Event Coordinator/ Acting Secretary
• John Adams- Administrative Representative (Not present)

Agenda:

• Open general meeting
  o Denise Penney called to order at 7:05pm

• Introduce 21/22 PVO nominees
  o President nominee- Dr. Manley Finch
  o Vice-President nominee- N/A
  o Secretary nominee- Christine Driessen
  o Event Coordinator nominee- LeQuisha Williams
  o Volunteer Coordinator nominee- Tiffany Williams Jones

• Elections for open Officer seats
  o President vote- Dr. Finch voted in
  o Vice-President vote- N/A
  o Secretary vote- Ms. Driessen voted in
  o Event Coordinator vote- LeQuisha Williams voted in
  o Volunteer Coordinator vote- vote pending dependent upon nominee

• Officer reports
  o Financial report from Liz
    • Financial Report including International Festival, Mask sales, Flower Power Fundraiser and Teacher Appreciation
    • Profits from fundraiser (approximately $1100 to be donated to Related Arts Program)- forms to be submitted to Mr. Kaya
  o Events report from Kaela
    • International Festival- donated $750 to teachers for bulletin board designs and decorations
• Flower Power Fundraiser- financials covered by Liz Schinke, Order has been placed-waiting for Tracking information

• Teacher Appreciation Week- financial covered by Liz Schinke, Keurig, Lunch catered from Moe’s, Breakfast catered by Eggs Up Grill

• Movie Night- May 21st

• Suggested events from previous years included ideas for teacher appreciation week and ways of communication

• Open Floor
  o Parent suggestions for increased communication and how to handle processes to go through administration

• Denise Penney adjourned the meeting at 8:04 pm.
Finance report (Liz)

- At March Statement Balance = $5979.12
- After foreseeable transactions (fundraiser and teacher appreciation)

  **Projected Balance = $6343.06**

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Total account funds remaining after net fundraiser:

\[
PVO \text{ Remaining Funds} - \text{Fundraiser Deposit} = \text{Total Remaining Funds to Date}
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\[
\begin{align*}
$5211.56 & + $1131.50 & = \$6343.06
\end{align*}
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Fundraiser Information - (Total PVO deposit = $1131.50)

- **Note - approximated per refunds, completed calculations, and prize purchases**

  - Total fundraiser items purchased: Approximate $2553.88
    - PVO receives 50% of Proceeds = $1276.50
  - Foreseeable Spending:
    - Prizes for fundraiser: $145

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Total account funds remaining after teacher appreciation purchases ($5211.56):

\[
\text{End Balance} - \text{Teacher Appreciation} = \text{PVO Remaining Funds}
\]

\[
\begin{align*}
$5979.12 & - $767.56 & = $5211.56
\end{align*}
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Teacher Appreciation purchased since statement (Total = $767.56)

- Catered Lunch – Moe's - Taco Bar - $339.28
- Catered Breakfast – Eggs Up Grill - $261.90
- Lounge Supplies (Keurig coffee maker, supplies, 72 mixed pods) - $166.38

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March PVO Banking Statement

- February 1, 2021 - March 31, 2021
  - Beginning balance $6657.12
  - End Balance $5979.12
  - Transactions
    - Deposit $16 on 3-12-2021 (Masks)
- Deposit $24 on 3-19-2021 (Masks)
- Withdrawal - $750 on 3-19-2021 (international festival supplies)
- Deposit $32 on 3-24-2021 (Masks)