

# GCOM PVO General Meeting

4/29/2021 7:00pm via Zoom

## Board Members:

- Denise Penney- President
- Elizabeth Schinke- Vice-President
- Kaela Cameron- Event Coordinator/ Acting Secretary
- John Adams- Administrative Representative (Not present)

## Agenda:

- Open general meeting
  - Denise Penney called to order at 7:05pm
- Introduce 21/22 PVO nominees
  - President nominee- Dr. Manley Finch
  - Vice-President nominee- N/A
  - Secretary nominee- Christine Driessen
  - Event Coordinator nominee- LeQuisha Williams
  - Volunteer Coordinator nominee- Tiffany Williams Jones
- Elections for open Officer seats
  - President vote- Dr. Finch voted in
  - Vice-President vote- N/A
  - Secretary vote- Ms. Driessen voted in
  - Event Coordinator vote- LeQuisha Williams voted in
  - Volunteer Coordinator vote- vote pending dependent upon nominee
- Officer reports
  - Financial report from Liz
    - Financial Report including International Festival, Mask sales, Flower Power Fundraiser and Teacher Appreciation
    - Profits from fundraiser (approximately \$1100 to be donated to Related Arts Program)- forms to be submitted to Mr. Kaya
  - Events report from Kaela
    - International Festival- donated \$750 to teachers for bulletin board designs and decorations

- Flower Power Fundraiser- financials covered by Liz Schinke, Order has been placed-waiting for Tracking information
  - Teacher Appreciation Week- financial covered by Liz Schinke, Keurig, Lunch catered from Moe's, Breakfast catered by Eggs Up Grill
  - Movie Night- May 21st
  - Suggested events from previous years included ideas for teacher appreciation week and ways of communication
- Open Floor
    - Parent suggestions for increased communication and how to handle processes to go through administration
  - Denise Penney adjourned the meeting at 8:04 pm.

Finance report (Liz)

- At March Statement Balance = \$5979.12
- After foreseeable transactions (fundraiser and teacher appreciation)  
**Projected Balance = \$6343.06**

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Total account funds remaining after net fundraiser:

PVO Remaining Funds - Fundraiser Deposit = Total Remaining Funds to Date  
\$5211.56 + \$1131.50 = **\$6343.06**

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Fundraiser Information - (Total PVO deposit = \$1131.50)

*Note - approximated per refunds, completed calculations, and prize purchases*

- Total fundraiser items purchased: Approximate \$2553.88
  - PVO receives 50% of Proceeds = \$1276.50
- Foreseeable Spending:  
Prizes for fundraiser:  
Approximately \$145

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Total account funds remaining after teacher appreciation purchases (\$5211.56):

End Balance - Teacher Appreciation = PVO Remaining Funds  
\$5979.12 - \$767.56 = \$5211.56

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Teacher Appreciation purchased since statement (Total = \$767.56)

Catered Lunch – Moe's - Taco Bar - \$339.28

Catered Breakfast – Eggs Up Grill - \$261.90

Lounge Supplies (Keurig coffee maker, supplies, 72 mixed pods) - \$166.38

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March PVO Banking Statement

- February 1, 2021 - March 31, 2021
  - Beginning balance \$6657.12
  - End Balance \$5979.12
  - Transactions
    - Deposit \$16 on 3-12-2021 (Masks)

- Deposit \$24 on 3-19-2021 (Masks)
- Withdrawal - \$750 on 3-19-2021 (international festival supplies)
- Deposit \$32 on 3-24-2021 (Masks)